

MINUTES

Regular Board of Education Meeting

November 21, 2019

Early Childhood Center

5:30 p.m.

Closed Session – 5:30 p.m.

Open Session – 6:30 p.m.

Tim Mullen, President
Tana Booker, Vice-President
Sylvia Brown, Treasurer

Scott Perkins, Member
Kim Grayson, Member
Jason Evans, Member
Justin Strong, Member

- I. Call to order and roll call at 5:30 p.m. at the Early Childhood Center, Tim Mullen, President, presiding. All members present.
- II. Motion made by Sylvia, and second by Tana to approve the November 21, 2019 agenda as presented. All members present voted yes on said motion.
- III. Motion made by Sylvia, and second by Scott to adjourn Open Session to go into Closed Session pursuant to Section 610.021.3 (Personnel Matters-hiring, firing, promoting), .12 (Contract agreements) and .13 (Personnel records). Tim-yea, Tana-yea, Sylvia-yea, Scott-yea, Kim-yea, Jason-yea, and Justin-yea. Meeting adjourned at 5:34 p.m.
- IV. Call to order and roll call at 6:36 p.m. Tim Mullen, President presiding. All members present.
- V. All said the Pledge of Allegiance.
- VI. No Public Comment.
- VII. Consent Agenda Items:
Motion made by Sylvia, and second by Jason to approve the consent agenda items. All members present voted yes on said motion.
- VIII. Reports:
 - A. Steelville Organization of Staff – Amanda Keymann, SOS president was present but no report was given.
 - B. Food Service report – Megan Thebeau, Director of Nutrition for Opaa was present and gave the Board a printed report.
 - C. MSBA report – Kim Grayson reminded the Board that there are three Board positions that will be open (Tana, Scott, and Kim). The election is April 7, 2020 and the first day to file is December 17, 2019. The last day to file is January 21, 2020. Kim spoke about the refresher course that each Board Member is required to take. Each Board member is required to have a one-hour refresher course each year or they can do a three-hour refresher course that is good for three years.

Each Board member will need to have their refresher course finished by March 20, 2021. Kim gave the Board a handout that explained more about the refresher training.

- D. Principals report – Each principal gave a printed report to the Board.
- E. Athletic Director report – Josh Booker gave a printed report to the Board.
- F. Superintendent report - Mr. Whittaker reported that he plans to review salaries with the Board in the future. If minimum wage goes up, then this could impact us and starting to review salaries early can help us prepare. Mr. Whittaker spoke briefly about insurance and switching to OSBA was a good move by the school district. OSBA increased members from 49 to 71. They have a large amount in reserves. The old consortium (SCEC) we were in is struggling and many schools wish they would have left the consortium like we did. School Board President, Tim Mullen complimented Mr. Whittaker on all his hard work researching other consortiums prior to joining OSBA. He thanked Mr. Whittaker for that hard work and for recommending the school go with OSBA. It was a good decision.
- G. Motion made by Sylvia, and second by Jason to switch Previous Business and New Business on the agenda, putting New Business before Previous Business. All members voted yes on said motion.
Jason left at 7:25 p.m.

IX. New Business:

- 1. Auditor, Mike Catlett presented the Board with the FY19 Audit Report and spoke briefly to the Board.
Motion made by Tana, and second by Kim to approve the FY19 Audit Report.
All members voted yes on said motion.
Jason returned at 7:26 p.m.
- 2. Motion made by Sylvia, second by Justin to set Next Regular Board Meeting for Thursday, December 19, 2019, 5:30 p.m. for close session and 6:30 p.m. for open session. All members present voted yes on said motion.

X. Previous Business:

- 1. Facilities Update – Jack Mentink from Integrity Engineering reported that the old middle school demolition is complete. Construction on the new elementary gym has begun. Site work has been completed. PJ Myers was hired through Septagon to complete the site work. Septagon will begin the foundation work in the next couple of weeks. Mr. Mentink said that Septagon has presented them with 50-70 submittals. Integrity Engineering is busy going through them all. Mr. Mentink said everything is moving forward and on schedule. Mr. Mentink said that they redid the sound panel proposal due to the cost being so high. By redoing the proposal, the cost will come down by \$74,264.56.
Motion made by Sylvia, and second by Justin to approve change order #1 to deduct \$74,264.56 off the sound panel proposal. All members present voted yes on said motion.
Mr. Mentink spoke about moving the big propane tank that sits in front of the middle school and the cost would be approximately \$40,000-\$50,000 to move. The Board will talk about this at a later time.
Mr. Mentink handed out the site plans for the new EL office and the driveway for the elementary/middle school drop-off/pick-up area. The Board discussed with Mr. Mentink their concerns about both plans and would like Mr. Mentink to make the requested revisions and present again at the next Board meeting. Mr. Mentink would like to go to bid for both new projects in January 2020. He gave the Board estimated costs on each. The elementary building is estimated to cost

\$450,000, the driveway/drop-off/pick-up area is estimated to cost \$400,000, and the monument sign out front is estimated to cost \$100,000.

2. Annual Performance Report – Mr. Hammonds gave the Board a handout of the APR presentation and spoke briefly about it. The Board was pleased with his report and thanked him for his work on preparing the data.

- XI. Motion made by Sylvia, and second by Tana to adjourn the meeting. Tim-yea, Tana-yea, Sylvia-yea, Scott-yea, Kim-yea, Jason-yea, and Justin-yea. Meeting adjourned at 9:03 p.m.

Board President Date

Board Secretary Date